

## **IRONWOOD LADIES GOLF ASSOCIATION BY-LAWS**

### **Article I            NAME**

The name of this organization shall be Ironwood Ladies Golf Association (ILGA).

### **Article II            PURPOSE**

Section 1. To promote and maintain the best interests of golf and sportsmanship among its members.

Section 2. To conduct weekly tournaments whenever possible.

### **Article III            MEMBERS AND PRIVILEGES**

Section 1. As of January 2015, new members of ILGA will be as follows:

- Any resident or renter in Sun Lakes communities. There are no restrictions on the number of Sun Lakes residents who may be members.
- Any resident of any non-Sun Lakes community provided that she meets the age restriction for other Sun Lakes residents (must be at least 40 years old).
- All members shall be accepted as a regular member, subject to their paying appropriate dues on a regular basis. At such time that the membership reaches 450, the board and membership may reconsider closing the membership to non- IronOaks residents. Membership year runs from January 1 to December 31. The classes of memberships are:
  - A. Charter members are those who have joined ILGA and paid their annual dues on or before December 1, 1993.
  - B. Members in good standing are all members who have paid their dues in accordance with these by-laws (Article IV, Sections 1 and 3).

Section 2. All members shall be entitled to vote, hold an office, and participate in all association events if all fees are current.

### **Article IV            DUES AND FINANCES**

Section 1. Annual dues are established by the executive board

Section 2. Annual dues are due and payable on or before each December 31<sup>st</sup>.

Section 3. Dues are delinquent after December 31<sup>st</sup> and a reinstatement fee shall be applied to the member's dues. This does not apply to new applicants.

Section 4. Annual dues are not refunded for any reason.

### **Article V            EXECUTIVE BOARD**

Section 1. The executive board will consist of all officers and standing committee chairs. Section 2. Board meetings will occur quarterly or more frequently as necessary.

Section 3. Any executive board member may invite other interested parties to board meetings.

Section 4. The executive board shall not be held liable, either individually or collectively, for any legal action directed toward the association.

Section 5. Normal parliamentary procedures according to Robert's Rules of Order, 9<sup>th</sup> Edition, shall be followed at board meetings.

### **Article VI            ELECTIVE OFFICERS**

Section 1. Elective officers are president, vice president, secretary, and treasurer.

Section 2. Terms in elective office shall be restricted to two consecutive terms in the same office, with the exception of the Treasurer, who may serve four consecutive terms in office.

Section 3. The term of office is January 1<sup>st</sup> through December 31<sup>st</sup>.

Section 4. Any person holding elective office can be removed from office for just cause, by a two-thirds vote of the membership at a general meeting held following a 14-day notice.

**Article VII ELECTIVE OFFICER DUTIES**

**Section 1. President**

- A. Will preside at all meetings. If the vice president, secretary, or treasurer is unable, either temporarily or permanently, to perform her duties, the president shall appoint a member to assume her responsibilities.
- B. Will be an ex-officio member of all committees except the nominating committee. The president, treasurer and/or one other elected officer will sign all checks. The board must approve all non-budgeted items over \$500.
- C. The president, treasurer and/or one other elected officer will sign all checks. The board must approve all non-budgeted items over \$500.
- D. Will appoint one or more non-board member to audit the treasurer's books. The appointment will take place in December. The audit will take place within 90 days after the close of the designated fiscal year.

**Section 2. Vice-President**

- A. Will perform the duties of the president if the president is absent.
- B. Will chair ILGA's annual charity tournament.

**Section 3. Secretary**

- A. Will keep full and accurate minutes of all executive board meetings and will post said minutes for membership review. Will keep accurate current copies of by-laws and standing rules.

**Section 4. Treasurer**

- A. The treasurer, president and/or one other elected officer will sign all checks.
- B. Will provide quarterly reports of all receipts and expenditures for the executive board. These reports will be made available for membership review.
- C. Shall ensure that a minimum of \$100 remains in the association checking account at the end of the fiscal year (December 31<sup>st</sup>).

**Article VIII STANDING COMMITTEE CHAIRS**

Section 1. The standing committee chairs are as follows: tournament; handicap/membership; pairings; social events; orientation/mentor; awards/birdies & eagles/ringers/holes-in-one; publicity; AGA representative, rules, and photo historian.

Section 2. The Board may also designate special committees in a particular year.

Section 3. The chairs of standing committees and special committees are appointed by the president.

Section 4. Chairs of all committees will keep the president informed of their activities.

**Article IX DUTIES OF CHAIRS**

The specific duties of the standing committee chairs are detailed in the IRONWOOD LADIES GOLF ASSOCIATION standing rules

**Article X ELECTION OF OFFICERS**

- A. The nominating committee will consist of not less than three or more than five members selected by the executive board. Volunteers are to be considered. This committee will select a slate of officers consisting of one or more names for each office. This slate will be presented to the membership no less than two weeks prior to the election.
- B. Forms will be made available so that any member may submit her name, in confidence, for consideration by the nominating committee.
- C. The election will be held during the November luncheon meeting.

- D. If there are nominations from the floor or more than one slate is recommended by the nominating committee, election will be by written ballot. If there are no nominations from the floor and only one slate, barring any verbal objections, the officers will be elected as recommended by the nominating committee.

**Article XI            AMENDMENTS**

These by-laws may be amended by a two-thirds vote of the membership general meeting. Any proposed change must be posted at least 30 days prior to the vote. Amended January 1995; February 1999. December 2000, November 2002, January 2005, October 2006, October 2007, October 2008, December 2009, December 2010, January 2013, May 2014, December 2015, December 2018, December 2019, May 2021